

LABC REGISTERED DETAILS APPLICATION FORM

66 South Lambeth Road London SW8 1RL
t: 0844 561 6136 e: rd@labc.uk.com

By completing this form you are formally accepting our Terms & Conditions which can be found on our website at www.labc.uk.com/registereddetails



1. APPLICANT

Name _____
Address _____
Postcode _____
Tel _____ Fax _____
Email _____ Web _____

2. DIRECT CONTACT OR AGENT

Name _____
Address _____
Postcode _____
Tel _____ Fax _____
Email _____ Web _____

3. NAME OF PROPOSED REGISTERED SOLUTION, SYSTEM OR TYPE

Description, including a brief technical overview (full technical details will be requested at a later date)

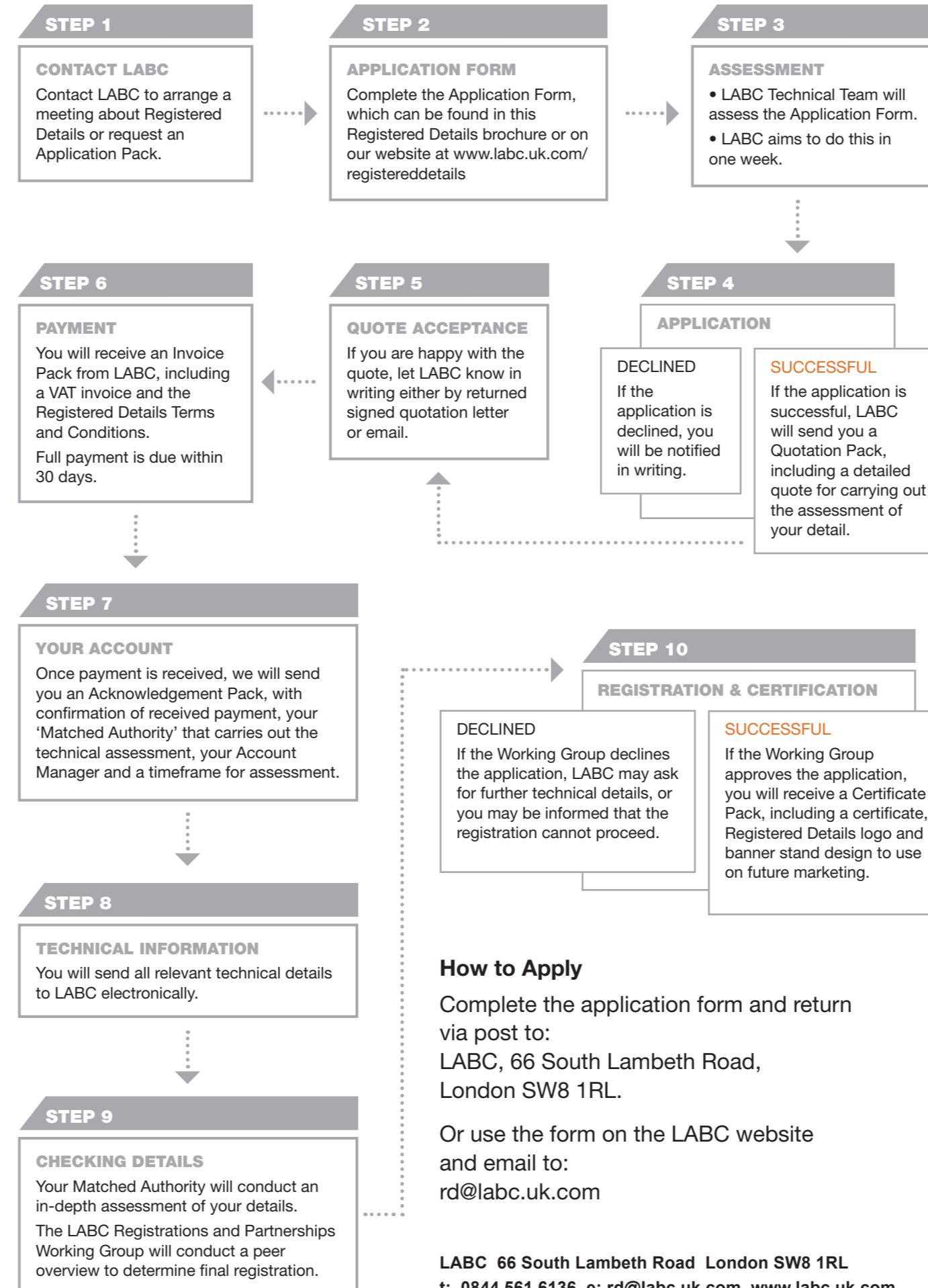
Do you require an assessment for an LABC New Home Warranty?
(LABC New Home Warranty may charge a separate fee for their registration) YES NO

4. PREFERRED LOCAL AUTHORITY

If known, please provide the name of your preferred Research Authority who will check and validate the content of your submission

Name _____

Fees and Registration



How to Apply

Complete the application form and return via post to:
LABC, 66 South Lambeth Road,
London SW8 1RL.

Or use the form on the LABC website and email to:
rd@labc.uk.com

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LABC Registered Details

Streamlining the Building Control process



What is Registration?

Do you have an innovative building, construction solution or system that you would like used across England and Wales? Well, look no further than LABC. LABC Registered Details enables you to register your product so that individual local authority building control teams will accept and approve it.

It also entitles you to use the coveted LABC Registered Logo on all your marketing and promotional literature, including exhibition stands and banners which will give the whole construction industry an instant assurance that your solution, system or building type has been rigorously checked by LABC members.

What can be registered?

Registration of Building Types has traditionally been used by volume house builders to give one-time validation and checking of their house type portfolio. An example of the streamlining process offered by LABC can be seen in the assessment of The Bloor Groups' portfolio of 42 house types in a single day. Gethin Melia, Portfolio Manager for Bloors said, "Working with LABC to get our house types registered was remarkably easy. From initial contact through receipt of our certificate, LABC was professional and efficient. I'd recommend using Registered Details to anyone who wants a quick route through the building control process for high volume work across local authority boundaries."

LABC also registers systems and construction solutions in an effort to streamline and accelerate the industry's use and understanding of products. A Registered Solution is a resolution for typical problems or requirements, usually solved by an innovative manufactured solution. Once registered, our surveyors can download the relevant technical information and a checklist of issues that need to be verified on each particular site or project for that Detail.

A Registered System is an element of a building that is constructed or installed in practically the same way on any site or project with no variation. LABC is keen to register innovative ways in which we can contribute to the environmental and sustainability agendas.

How does LABC Registration help you?

Consider it a "fast track" through building control. Once your detail has been thoroughly researched by one of our member local authority building control departments and registered with LABC, other local authorities do not have to repeat this process.

You will save time and money when you approach local authorities in England and Wales with your building type, solution or system that has already been granted LABC Registration.

Having an LABC Registration will raise the profile of your company and assure the rest of the industry that they are dealing with a reputable organisation.

Applying for registration

The challenge to meet environmental targets and other raised building standards is producing a huge amount of technical innovation – why not let LABC streamline the building control element of this process for you and help market your product industry wide?

Look through the Terms and Conditions and Customer Flowchart in this brochure then complete the Application Form. If you already have a local authority in mind to carry out the checking process, complete Section 4 of the form. If you don't know, don't worry – with over 340 offices in England and Wales made up of over 3,800 building professionals, LABC will select the local authority best suited to deal with your application.

Registration is not certification

LABC is not a testing house and does not provide test certification – so applications will be required to demonstrate technical performance and compliance with relevant EU Codes or other standards and specifications referred to in Building Regulations or Approved Documents. This can be done by providing test certificates and other proofs of performance from recognised bodies using appropriate methodology.

Registered Details terms and conditions

Fees and Payments

Acceptance of an application form for the Registration of an LABC Registered Detail does not imply or guarantee the award of a Registration. When companies are offered a quote by LABC, this does not indicate that the Registration will be granted. From quotation stage through confirmation, the Registration may be rejected and refused.

If, at any stage during the process, an application is rejected by LABC then Registration will be refused. Once an applicant commits to the process by accepting the quotation then payment must be made and is not conditional on passing or failing. This fee is non-refundable.

All payments covering the Registration process are non-refundable. Similarly, if through usage, unforeseen problems arise with the design, system or solution, or the performance is not as predicted, then LABC reserves the right to suspend or cancel a Registration without refunding payments. All fees, including additional specialist reports must be paid before Registration is granted. LABC reserves the right to insist on specialist independent third party reports to validate calculations, engineering and test claims. LABC also reserves the right to question which test regime is appropriate. Fees are available on request and are published on the LABC website.

Duration

Registration under LABC Registered Details is valid for one calendar year from the issue date of Registration by LABC. However, changes in the Building Regulations or Approved Documents may require an early validation and update: in this instance, renewal fees will be adjusted proportionately. Renewal fees are due on the anniversary date of the preceding Registration and are subject to same Terms and Conditions. Fees will be charged according to the prevailing annual rate. LABC retains the right to decide whether, or not, to renew a Registration.

Use of the LABC Registered Details Logo and Banner Stand Template

All LABC logos and trade names or trademarks, including the LABC Registered Details banner stand template that is available to successful applicants, are the copyright and the intellectual property of LABC. They can only be used with our express consent whilst a Registration Detail is valid. All logos must be used as instructed in the design guide. No claims, advertising slogans, tag lines or other devices or phrases may be used in conjunction with or in close proximity to the LABC Registered Details logo implying recognition or approval by LABC. If Registration is refused or withdrawn for any reason, the applicant must remove all LABC logos and Registrations details from all literature and advertising, and cease using the banner

stand with immediate effect. LABC will not be responsible or liable for any costs or expenses incurred by the applicant or Registration holder.

Consultants and Customers

All applicants must inform LABC at the outset of the process if they are acting on behalf of a third party and to which organisation the Registration is to be granted. If no early notification is received, Registrations will be issued to the manufacturer or UK distributor/agent.

Monitoring Changes in the Building Regulations

Whilst LABC will make every effort to check the relevance of regulatory changes to Registered Details, the customer is responsible for monitoring changes in the Building Regulations and Approved Documents that will or do affect a Registered Solution, System or Building Type and notifying LABC.

LABC Warranty Providers

LABC is not responsible for the decisions of its warranty providers and their assessment of underwriting risk, which may be based on different criteria to the Building Regulations.

Clarification of Authority

The LABC Registered Details scheme is run and administered by LABC (District Surveyors Association Ltd). Individual local authorities undertake research under instruction by LABC and are paid by LABC. Their decisions and recommendations are not binding to LABC. Local authorities are not able to initiate an application or grant a Registration without the permission of LABC and use of the full process. Registrations that have not followed the process will not be granted.

Explanation of LABC Registered Details

Registration must not be described as "approval," "testing," or "certification."

LABC's Decision is Final

The decision to grant a Registration lies solely with LABC and its decision is final. LABC reserves the right to cancel Registration without notice. LABC is not responsible or liable for any costs or expenses incurred by the applicant.

Value Added Tax

VAT is not included in the Registration fee and will be added at the prevailing rate.